

# FeedMore WNY



## **CONFLICT OF INTEREST STATEMENT OF POLICY**

It is the policy of the Community Ambassador Council (CAC) that all directors, officers, and advisors be free from conflicts of interest while fulfilling his/her obligations. No director, officer or advisor shall use his/her position, or the knowledge gained therein, in such a manner that a conflict could arise between the interests of FeedMore WNY and his/her personal interests.

### **Conflicts are defined as follows:**

- Any activity that would adversely affect the operations or integrity of FeedMore WNY.
- Use of position within FeedMore WNY to approve or influence FeedMore WNY policies or actions which involve or could ultimately harm or benefit financially: (a) the individual; (b) any family member (spouse, grandparents, parents, children grandchildren, great-grandchildren, brothers or sisters, whether whole or half-blood, and spouses of these individuals); or (c) any organization in which he or a family member is a director, trustee, officer, member, partner, or more than 10% of the total (combined) voting power. Service on the board of another not-for-profit corporation does not constitute a conflict of interest.

### **Disclosure:**

An Ambassador shall disclose a conflict of interest (a) prior to voting on or otherwise discharging his duties with respect to any matter involving the conflict which comes before the Board or any committee; (b) prior to entering in to any contract or transaction involving the conflict; (c) as soon as possible after the Ambassador learns of the conflict; and (d) on the annual conflict of interest disclosure form.

To implement this Statement of Policy, each Ambassador and employees as identified by the Community Ambassador Council shall submit an Annual Disclosure Form, which is attached to this Statement of Policy.

The Annual Disclosure Form will be reviewed by the appropriate Chairperson of the Community Ambassador Council. It will be the function of the Chairperson, after reviewing the reports, to:

1. Call for additional information as deemed necessary;
2. Determine whether a conflict is present in any particular case;
3. Attempt to resolve any conflict(s) with the individuals concerned;
4. In the absence of resolution, to refer the matter to the Community Ambassador Council to take action as appropriate.